

CALL TO ORDER

The meeting was called to order at 5:32 pm by Robert Sharp, District Board Chair.

PRESENT

Robert Sharp, Chair
Jody Veenker, Vice Chair
Mary Mae Kilpatrick, Secretary
Topah Spoonhunter, Treasurer
Jean Turner, Member-at-Large
Kelli Davis MBA, Chief Executive Officer and Chief Operating Officer
Vinay Behl, Interim Chief Financial Officer
Joy Engblade MD, Chief Medical Officer
Allison Partridge RN, MSN, Chief Nursing Officer
Sierra Bourne MD, Chief of Staff
Keith Collins, General Legal Counsel (Jones & Mayer)

OPPORTUNITY FOR
PUBLIC COMMENT

Mr. Sharp announced that the purpose of public comment is to allow members of the public to address the Board of Directors. Public comments shall be received at the beginning of the meeting and are limited to three (3) minutes per speaker, with a total time limit of thirty (30) minutes being allowed for all public comment unless otherwise modified by the Chair. Speaking time may not be granted and/or loaned to another individual for purposes of extending available speaking time unless arrangements have been made in advance for a large group of speakers to have a spokesperson speak on their behalf. Comments must be kept brief and non-repetitive. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. No comments were heard.

URGENT NEED TO ADD
TO THE AGENDA

Interim Chief Financial Officer, Vinay Behl requested that the Board of Directors consider adding one item to the agenda for this week's meeting, due to the fact that an immediate need to discuss potential actions exists and because this item came to the attention of District Administration following posting of the agenda for this meeting. The request is to place this item on the Open Session portion of the agenda for this meeting as item 5A1 as follows:

- Placement Agent Engagement Letter Refunding Revenue Bonds, Series 2021.

It was moved by Jean Turner, seconded by Jody Veenker, and unanimously passed to approve the addition of this agenda item as requested.

ADJOURNMENT TO
CLOSED SESSION

At 5:36 pm Mr. Sharp announced the meeting would adjourn to Closed Session for

- A. Conference with legal counsel, anticipated litigation. Significant exposure to litigation (pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9) one case.
- B. Conference with legal counsel, existing litigation (pursuant to Gov. Code Section 54956.9(d)(1) one case.
- C. Conference with legal counsel, existing litigation (pursuant to Government Code 54956.9(d)(1). One Case: NIHD v. SMHD

Mr. Sharp additionally noted that it was not anticipated that an action would be reported out following the conclusion of Closed Session.

RETURN TO OPEN
SESSION AND REPORT
OF ANY ACTION
TAKEN

At 7:11 pm, the meeting returned to Open Session. Mr. Sharp reported that the Board took no reportable action.

NEW BUSINESS

ANNUAL APPROVAL
OF NORTHERN INYO
HEALTHCARE
DISTRICT EMPLOYEE
PAY SCALE

Chief Executive Officer, Kelli Davis called attention to proposed Annual Approval of Northern Inyo Healthcare District Employee Pay Scale. It was moved by Ms. Veenker, seconded by Topah Spoonhunter, and unanimously passed to approve the Annual Approval of Northern Inyo Healthcare District Pay Scale as presented.

PLACEMENT AGENT
ENGAGEMENT LETTER
REFUNDING REVENUE
BONDS SERIES 2021

Ms. Davis called attention to proposed Placement Agent Engagement Letter Refunding Revenue Bonds Series 2021. Interim Chief Financial Officer, Vinay Behl clarified questions for the Board of Directors. It was moved by Ms. Veenker, seconded by Mr. Spoonhunter, and unanimously passed to approve the Placement Agent Engagement Letter Refunding Revenue Bonds Series 2021 as presented.

COVID-19 PREVENTION
PROGRAM PLAN (CPP)

Chief Nursing Officer, Allison Partridge called attention to proposed COVID-19 Prevention Program Plan (CPP). It was moved by Ms. Kilpatrick, seconded by Ms. Turner, and unanimously passed to approve the COVID-19 Prevention Program Plan (CPP) as presented.

APPROVAL OF
DISTRICT BOARD
RESOLUTION 21-10,
ADOPTING A
PROCEDURE RELATED
TO BOARD MEMBER
RESIGNATION AND
FILLING OF

General Legal Counsel, Keith Collins called attention to the proposed District Board Resolution 21-10, adopting a procedure relating to *Board Member Resignation and Filling of Vacancies*. It was moved by Ms. Veenker, seconded by Ms. Kilpatrick, and unanimously passed to approve the District Board Resolution 21-10, adopting a procedure relating to *Board Member Resignation and Filling of Vacancies* as presented.

VACANCIES

APPROVAL OF
DISTRICT BOARD
RESOLUTION 21-11,
AMENDING NIHD
BYLAWS REGARDING
THE DUTIES OF BOARD
CHAIR AND VICE
CHAIR

General Counsel, Keith Collins called attention to the proposed District Board Resolution 21-11, amending the NIHD bylaws regarding the duties of Board Chair and Vice Chair. It was moved by Ms. Turner, seconded by Ms. Veenker, and unanimously passed to approve the District Board Resolution 21-11, amending the NIHD bylaws regarding the duties of Board Chair and Vice Chair as presented.

COMPLIANCE
DEPARTMENT
QUARTERLY REPORT

Compliance Officer, Patty Dickson called attention to the Compliance Department Quarterly Report and clarified questions for the Board. It was moved by Ms. Turner, seconded by Ms. Kilpatrick, and unanimously passed to approve the Compliance Department Quarterly Report as presented.

CHIEF OF STAFF
REPORT

Chief of Staff Sierra Bourne, MD reported following review and consideration the Medical Executive Committee recommends approval of the following District-Wide Policies and Procedures:

POLICY AND
PROCEDURE
APPROVALS

1. *Infection Prevention Plan*
2. *Nursing Qualifications for the RN Trained to Insert Peripherally Inserted Central-Catheters and Midlines*
3. *Diagnostic Imaging- Premedication for Radiographic Contrast Sensitivity*

It was moved by Ms. Kilpatrick, seconded by Ms. Turner, and unanimously passed to approve the all three (3) Policies and Procedures as presented.

ANNUAL REVIEW OF
CRITICAL INDICATORS

Doctor Bourne also reported, following review, consideration and approval by the appropriate Committees, the Medical Executive Committee recommends approval of the following Annual Review of Critical Indicators:

1. *Radiology Critical Indicators*

It was moved by Ms. Veenker, seconded by Mr. Spoonhunter, and unanimously passed to approve the one (1) Annual Review of Critical Indicators as presented.

MEDICAL EXECUTIVE
COMMITTEE REPORT

Doctor Bourne also provided a report on the Medical Executive Committee meeting and clarified questions.

CONSENT AGENDA

Mr. Sharp called attention to the Consent Agenda for this meeting which contained the following items:

1. *Approval of District Board Resolution 21-12, to continue to allow Board meetings to be held virtually.*
2. *Approval of the minutes of the October 20, 2021 Regular Board Meeting*
3. *Approval of the minutes of the November 8, 2021 Special Board Meeting*
4. *Pioneer Home Health Care Quarterly Report*
5. *Chief Executive Officer Report*
6. *Chief Medical Officer Report*
7. *Chief Nursing Officer Report*
8. *Financial and Statistical reports as of September 30, 2021*

Ruby Allen, with Pioneer Home Health Care (PHHC) requested Board approval to amend her report with the following clarification for Item H of the Annual Compliance Report stating, "A Security Risk Assessment was not completed by Northern Inyo Healthcare District (NIHD). NIHD completed a Malware/Virus Scan on all PHHC computers."

It was moved Ms. Veenker, seconded by Ms. Turner, and unanimously passed to approve the amendment to the Pioneer Home Health Report as requested. The minutes for the October 20, 2021 Regular Board Meeting with Mr. Spoonhunter abstaining from the vote due to the fact that he was absent from this meeting. It was moved by Ms. Turner, seconded by Mr. Spoonhunter, and passed by 4 to 0 to approve all eight (8) Consent Agenda items.

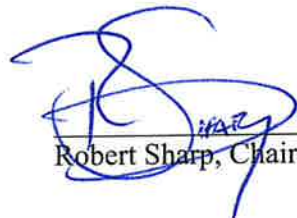
BOARD MEMBER
REPORTS ON ITEMS OF
INTEREST

Mr. Sharp additionally asked if any members of the Board of Directors wished to report on any items of interest. No reports were provided.

Ms. Kilpatrick commented on the NIHD Rural Health Clinic 20th Anniversary.

ADJOURNMENT

The meeting adjourned at 8:07 pm.


Robert Sharp, Chair

Attest:


Mary Mae Kilpatrick, Secretary