

CALL TO ORDER                      The meeting was called to order at 5:30 p.m. by Mary Mae Kilpatrick, Northern Inyo Healthcare District (NIHD) Board Chair.

PRESENT                                Mary Mae Kilpatrick, Chair  
Melissa Best-Baker, Vice Chair  
Jean Turner, Secretary  
Ted Gardner, Treasurer  
Lionel Chadwick PhD, Interim Chief Executive Officer  
Allison Partridge RN, MSN, Chief Nursing Officer  
Stephen DelRossi, MSA, Chief Financial Officer  
Joy Engblade, MD, Chief Medical Officer

ABSENT                                 Jody Veenker, Member-at-Large

OPPORTUNITY FOR PUBLIC COMMENT                      Chair Kilpatrick reported that at this time, members of the audience may speak only on items listed on the Notice for this meeting, and speakers will be limited to a maximum of three minutes each. The Board is prohibited from generally discussing or taking action on items not included on the Notice for this meeting. There were no public comments.

CHIEF EXECUTIVE OFFICER REPORT                      Chair Kilpatrick introduced the Chief Executive Officer Report. Interim Chief Executive Officer Chad Chadwick provided updates on the following items:

- Pioneer Home Health
- Symons Ambulance Closure
- Position Consolidations

CEO Chadwick led a discussion about email access for community members to reach out to the Board of Directors. Bryan Harper, ITS Director, stated there is already email contact available on the District's website.

CEO Chadwick reported that he met with representatives of Mammoth Hospital. They had a positive meeting regarding collaboration and opportunities to work together.

Additionally, CEO Chadwick brought attention to educational materials he provided to the Board of Directors.

CHIEF FINANCIAL OFFICER REPORT                      Chair Kilpatrick introduced the Chief Financial Officer report.

CFO DelRossi provided an overview of the financial and statistical reports.

It was motioned by Melissa Best-Baker to approve the financial and

statistical reports, seconded by Ted Gardner and the motion passed 4-0.

CFO DelRossi introduced Michael Brown who provided an update on RSM.

CFO DelRossi provided an update on TAG. CEO Chadwick commended the willingness of a wide range of leaders in the organization to engage in this work. It was determined this will be a standing agenda item on future regular Board of Director meetings.

CONTRACT LABOR  
UTILIZATION

Chair Kilpatrick called attention to Allison Partridge, CNO, who reported on Contract Labor Utilization.

MAT PRESENTATION

Chair Kilpatrick called attention to Jannalyn Lawrence, Director of Outpatient Clinics, who presented information on the MAT (Medication for Addiction Treatment) program.

AD HOC HR COMMITTEE  
VACANCY

Chair Kilpatrick called attention to the Ad Hoc HR Committee vacancy. CEO Chadwick asked the Board of Directors if they wanted to fill the vacancy on the Ad Hoc HR Committee. Chair Kilpatrick nominated Ted Gardner to fill the position.

It was motioned by Jean Turner to approve Ted Gardner fill the vacancy on the Ad Hoc HR Committee, seconded by Melissa Best-Baker and the motion passed 4-0.

AD HOC COMMITTEE  
REPORTING

CEO Chadwick led a discussion on report-outs of ad hoc committees and recommended the Board approve this to be a standing agenda item for regular Board of Director meetings.

It was motioned by Jean Turner to approve staff's recommendation to include ad hoc committee reporting as a standing agenda item for regular Board of Director meetings, seconded by Melissa Best-Baker and the motion passed 4-0.

CHIEF OF STAFF REPORT

Chair Kilpatrick introduced Dr. Engblade who provided the Chief of Staff report.

Dr. Engblade provided an overview of the policies for approval.

- a. *Admission Procedure of a Pediatric Patient*
- b. *Clinic Emergency Response Kit*
- c. *Critical Value Reporting of Lab Results*
- d. *DI – CT Contrast Administration*
- e. *DI – CT Premedication for Contrast Sensitivity*
- f. *Floating Nursing Workforce*
- g. *Infant Feeding Policy*
- h. *Lippincott Procedure Manual Adoption Policy*
- i. *Misoprostol for Cervical Ripening*

- j. Nursing Quality Assurance Performance Improvement Plan*
- k. Orthopedic Hardware*
- l. Oxytocin (Pitocin) Administration*
- m. Patient Identification for Clinical Care and Treatment/Armband Usage*
- n. Sentinel Event/Serious Harm Reporting and Prevention*

It was motioned by Ted Gardner to approve the policies, seconded by Jean Turner, and the motion passed 4-0.

MEDICAL EXECUTIVE  
COMMITTEE REPORT

Dr. Engblade provided an update on the Medical Executive Committee.

CONSENT AGENDA

Chair Kilpatrick called attention to the consent agenda which contained the following items:

- 1. Approval of minutes of the January 18, 2023 Regular Board Meeting*
- 2. Approval of Policies and Procedures*
  - a. Sending Protected Health Information by Fax*
  - b. Nursing Certification*
  - c. Used Equipment Sales*
  - d. Cross-Training of RN Staff*
  - e. Check Signing*
  - f. Capitalization of Assets*
  - g. Smoking Tobacco Policy*
  - h. Prompt Pay Discounts*

Chair Kilpatrick brought attention to a correction of the January 18, 2023 meeting minutes.

A discussion ensued regarding the policies and procedures.

Secretary Turner motioned to approve the Consent Agenda with the proposed correction to the minutes, Vice Chair Best-Baker seconded and the motion passed 4-0

REPORTS FROM BOARD  
MEMBERS

Chair Kilpatrick opened up reports to Board Members.

Treasurer Gardner reported that he went through the onboarding process and found it to be valuable.

Secretary Turner reported she will attend her first ACHD meeting on February 16, 2023 and the annual ACHD conference for Board Members and CEOs will be held September 13-15 at Olympic Valley.

Chair Kilpatrick noted that anyone who is interested in cannabis operations in Bishop should attend the next City Council meeting.

PUBLIC COMMENTS ON  
CLOSED SESSION ITEMS

Chair Kilpatrick announced that at this time, persons in the audience may speak only on items on the Closed Session portion of this meeting. No comments were heard.

ADJOURNMENT TO  
CLOSED SESSION

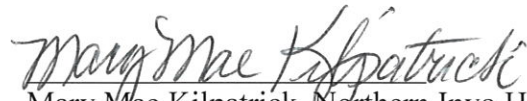
At 6:53, Chair Kilpatrick announced the meeting would adjourn to Closed Session to allow the District Board of Directors to:

- a. *Conference with Labor Negotiators, District Designated Representatives: Interim CEO and HR Director; Employee Organization: AFSCME Council 57 (pursuant to Government Code Section 54957.6)*

Chair Kilpatrick announced there would be no reportable action.

ADJOURNMENT

Adjournment at 7:47 p.m.



Mary Mae Kilpatrick, Northern Inyo Healthcare District, Chair

Attest:



Jean Turner, Northern Inyo Healthcare District, Secretary