

- CALL TO ORDER The meeting was called to order at 5:30 p.m. by Mary Mae Kilpatrick, Northern Inyo Healthcare District (NIHD) Board Chair.
- PRESENT Mary Mae Kilpatrick, Chair
Melissa Best-Baker, Vice Chair
Jean Turner, Secretary
Ted Gardner, Treasurer
Jody Veenker, Member-at-Large
Stephen DelRossi, MSA, Interim Chief Executive Officer / Chief Financial Officer
Allison Partridge RN, MSN, Chief Nursing Officer / Chief Operations Officer
Stefan Schunk, MD, Chief Medical Officer
- OPPORTUNITY FOR PUBLIC COMMENT Chair Kilpatrick reported that at this time, members of the audience may speak on any items not on the agenda on any matter within the jurisdiction of the District Board. Public comments shall be received at the beginning of the meeting and are limited to three minutes per speaker, with a total time limit of thirty minutes for all public comment unless otherwise modified by the Chair. The general Public Comment portion of the meeting allows the public to address any item within the jurisdiction of the Board of Directors on matters not appearing on the agenda. Public comments on agenda items should be made at the time each item is considered. Comments were heard from:
Jerry McKinzey
- NEW BUSINESS
AD HOC COMMITTEE REPORTS Chair Kilpatrick called attention to Ad Hoc Committee reports.
- Jean Turner reported the Governance Committee needs to review Board policies and she proposed bringing them to the whole board a few at a time.
- Melissa Best-Baker reported she attended the Finance Committee meeting and most of the items discussed are on this agenda.
- CHIEF EXECUTIVE OFFICER REPORT Chair Kilpatrick introduced the Chief Executive Officer Report. Interim CEO Stephen DelRossi provided updates on the following items:
- Sentinel Event: CEO DelRossi introduced Dr. Schunk, CMO, who stated sentinel events are very rare and when they occur hospitals need to perform immediate investigations. When this sentinel event happened, there was internal suspicion that two results were not matching. NIH staff contacted the affected patients, contacted appropriate agencies, and performed root-cause analysis to look at the incident from start to finish. They identified the exact moment

where specimens were mislabeled, and found a few other points where improvements could be made. Dr. Schunk emphasized there was no provider error, it was a process error. As a result of the investigation, procedures have been implemented to ensure this type of error can never happen again.

- CIP Update: The Pharmacy project is on track to be completed by December 2023 and the Chiller project will be completed by mid-July.
- PMA Building: They are working to move services currently housed in trailers to the PMA building. The building needs a new roof and CEO DelRossi will come back with a request for funds for the new roof next month. Internal Medicine will move to RHC which will provide a 22% increase in reimbursements.
- CEO/CFO Segregation of Duties, check signing: At the last Board meeting a member of the public brought up potential conflict of interest. To mitigate this risk, the Controller will approve all routine expenditures; non-routine expenditures are reviewed and approved through the CNO/COO, CMO, and Director of Human Resources – DelRossi will only authorize in exigent circumstances when the others are not available. Further, CEO DelRossi stated he includes the Executive Team in every decision.

CHIEF FINANCIAL
OFFICER REPORT

Chair Kilpatrick introduced the Chief Financial Officer report.

2022 AUDIT RESULTS

David Showalter, Eide Bailly presented the 2022 Audit results.

FINANCIAL &
STATISTICAL REPORTS

CFO DelRossi reviewed the financial and statistical reports. He stated the hospital has lost \$25M this year. However, the whole turnaround program was implemented as of May 1, 2023 and it will show a return and start building over the next 60-75 days.

It was motioned by Melissa Best-Baker to approve the financial and statistical reports, seconded by Jody Veenker and the motion passed 5-0.

TAG UPDATE

CFO DelRossi provided an update on TAG:

- The reduction in force has yielded \$1.5M in savings. The Revenue Sub-Committee is working on enhancements which have generated \$2.5M in revenues to date with a target of \$20M.

MED-PLAN/HAUGE
IMPLEMENTATION

CFO DelRossi reported cash flow will start to increase as a result of the Med-Plan/Hauge implementation.

CLA SCOPE OF WORK

CFO DelRossi reported he vetted four audit firms. He would like to move forward with CliftonLarsonAllen LLP (CLA) for the 2023 financial audit.

Melissa Best-Baker motioned to approve retaining CLA for the 2023 audit, Jody Veenker seconded, and the motion passed 5-0.

APPROVAL OF SIGNERS
FOR FINANCIAL
NORTHEASTERN
COMPANIES

CFO DelRossi brought attention to the corporate resolution for FNC who holds the District's CDs. Allison Partridge, Alison Murray and Stephen DelRossi need to be added to the signature sheets.

Jean Turner motioned to approve Allison Partridge, Alison Murray and Stephen DelRossi as signers for FNC, Melissa Best-Baker seconded, and the motion passed 5-0.

RSM UPDATE

Chair Kilpatrick called attention to RSM Update. CFO Stephen DelRossi reported RSM has helped the District see an increase in cash. Michael Brown provided an update. There are six weeks left in their engagement. During the remaining time they will provide technical training on Cerner and will create training vignettes for all key staff involved in revenue cycle which will be available in Relias.

PIONEER HOME HEALTH

Chair Kilpatrick called attention to Pioneer Home Health. Noel Caughman stated this is the final piece of a long process and there will no longer be any affiliation between the two entities.

Jody Veenker motioned to approve items E-a, b, and c, Amended and Restated Articles of Incorporation for Pioneer Home Health Inc, Amended Bylaws for Pioneer Home Health Inc, and Memorandum of Understanding for Un-Affiliation as presented, Jean Turner seconded, and the motion passed 5-0.

PENSION PLAN CHANGES

Chair Kilpatrick called attention to pension plan changes. Alison Murray presented Resolution 2023-04, Amendment No. 2 and Amendment No. 6.

Jean Turner motioned to approve items F-a, b, and c, District Board Resolution 2023-04 Authorizing Implementation of the Provisions of Section 414(h)(2) of the Internal Revenue Code to Tax Defer Employee Retirement Contributions to the Northern Inyo County Local Hospital District Retirement Plan, Amendment No. 2 to the Northern Inyo Healthcare District 401(a) Retirement Plan, and Amendment No. 6 to the Northern Inyo County Local Hospital District Retirement Plan as presented, Ted Gardner seconded, and the motion passed 5-0.

CHIEF OF STAFF REPORT

Chair Kilpatrick introduced Dr. Bourne who provided the Chief of Staff report.

EXTENSION OF
TEMPORARY PRIVILEGES
FOR GOOD CAUSE

Dr. Bourne introduced the extension of temporary privileges for good cause.

Jody Veenker motioned to approve the extension of temporary privileges

for good cause, Mary Mae Kilpatrick seconded, and the motion passed 5-0.

POLICIES AND PROCEDURES

Dr. Bourne provided an overview of the policies and procedures for approval.

- a. Bloodborne Pathogen Exposure Control Plan*
- b. Discharge Planning for Homeless Patients*
- c. Discharge Planning for the Hospitalized Patient*
- d. Interdisciplinary Plan of Care Coordination*
- e. Management of Discharge Disputes from Medicare Patients*
- f. Plan for the Provision of Social Services at NIHD*
- g. Standardized Procedure – General Policy for the NP or CNM*
- h. Standardized Procedure for Admission of the Well Newborn*
- i. Standardized Procedures for Medical Functions by RN in the Emergency Department*
- j. Standardized Protocol – Adult Health Maintenance for the Physician Assistant*
- k. Utilization Review Plan*
- l. Access to ePHI by Third Party*
- m. Informed Consent Policy – Practitioner’s Responsibility*
- n. Medical Staff Department Policy – Outpatient Medicine*
- o. Patient Rights and Responsibilities*

Melissa Best-Baker motioned to approve the policies as written, Jody Veenker seconded, and the motion passed 5-0.

MEDICAL EXECUTIVE COMMITTEE REPORT

Dr. Bourne provided a report of the Medical Executive Committee meeting.

CONSENT AGENDA

Chair Kilpatrick called attention to the consent agenda which contained the following items.

- 1. Approval of minutes of the April 19, 2023 Regular Board Meeting*
- 2. Chief Nursing Officer/Chief Operations Officer Report*
- 3. Chief Medical Officer Report*
- 4. Compliance Department Quarterly Report*
- 5. Department Reports*

Ted Gardner motioned to approve the Consent Agenda with the stated correction to the minutes of the April 19, 2023 Regular Board Meeting, Jody Veenker seconded, and the motion passed 5-0.

REPORTS FROM BOARD MEMBERS

Chair Kilpatrick opened up reports to Board Members. Chair Kilpatrick reported she had the honor of installing new officers to the Ladies Auxiliary.

ADJOURNMENT

Adjournment at 7:21 p.m.



Mary Mae Kilpatrick, Northern Inyo Healthcare
District, Chair

Attest:



Jean Turner, Northern Inyo Healthcare District,
Secretary